



THE DISTRICT CE PRIMARY SCHOOL JOB DESCRIPTION – CLASS TEACHER

1. INTRODUCTION

1.1. Name of postholder:

1.2. Job Title: Class Teacher

1.3. Job Purpose: To carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document.

Teach in accordance with the ethos, organisation and policies of the school as a fully committed member of the teaching team and as detailed in the specific duties below.

Undertake such other duties as may be from time to time reasonably requested by the Headteacher.

1.4. Line Management: Directly responsible to the Headteacher and School Governors, Deputy Headteacher and Assistant Headteachers. Reporting to Key Stage Leader. Responsible for the day to day management of class based teaching assistants.

1.5. Liaising With: Headteacher, senior leadership team, teachers, support staff, parents, LA representatives, external agencies.

1.6. Salary Scale: Classroom Teachers' Main Pay Scale.

1.7. Working Time: Full time as specified within the School Teachers' Pay and Conditions Document.

1.8. DBS Disclosure: Enhanced



2. SCHOOL ETHOS

- 2.1.** Work with the Headteacher and colleagues to create and embody the ethos and culture of the school, securing its vision with all members of the school community. Create an environment for teaching and learning that empowers both staff and children to achieve their highest potential.
- 2.2.** Attend, take part in and lead acts of collective worship in accordance with school policy.
- 2.3.** Provide Religious Education in accordance with the agreed syllabus.
- 2.4.** Actively support and implement all school policies and corporate policies relating to equality and diversity, health and safety, inclusion and wellbeing.
- 2.5.** Lead by example by setting a high standard in relationships with others and in following the Staff Code of Conduct.
- 2.6.** Maintain an attractive and stimulating classroom that supports, scaffolds and engages learning.
- 2.7.** Contribute to displays across the school.
- 2.8.** Promote the school and celebrate its success at every opportunity.

3. TEACHING, LEARNING AND ASSESSMENT

- 3.1.** Implement and embed the DfE Teacher Standards which define the core purpose and functions expected of a teacher.
- 3.2.** Develop and provide a curriculum in line with the National Curriculum and school policy to meet the needs of individual children. Work to embed core skills, knowledge and understanding across the curriculum.
- 3.3.** Prepare and deliver curriculum plans and programmes of work which are appropriate to the needs, experience and knowledge of the pupils.
- 3.4.** Provide appropriate levels and challenge, and set targets so that all pupils' make good progress.
- 3.5.** Ensure efficient and effective use of all teaching resources within your classroom area and working environment.
- 3.6.** Effectively plan lessons which ensure continuity and progression, take account of the individual needs of pupils and encourage the development of curious, active and independent learners.



- 3.7.** Check pupils' understanding, provide pupils with incisive feedback and analyse and evaluate children's learning to inform planning and teaching and learning tasks.
- 3.8.** Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident.
- 3.9.** Assess pupils' progress and attainment in line with the school's assessment and marking policy, providing appropriate interventions as necessary.
- 3.10.** Provide an interesting, orderly and stimulating environment for the children, using a variety of teaching and learning styles to keep all pupils challenged and enable them to develop excellent attitudes to learning.
- 3.11.** Set homework appropriate to the age and stage of pupils, to consolidate learning, deeper understanding and prepare children for work to come.
- 3.12.** Develop and maintain good relationships with parents as partners in their children's learning, provide timely information on their child's progress and engage them in their child's learning.
- 3.13.** Lead, guide and support Teaching Assistants when working with pupils in your care.
- 3.14.** Maintain good practice and implement changes in accordance with developments in educational theory and practice.

4. PERSONAL DEVELOPMENT, BEHAVIOUR AND WELFARE

- 4.1.** Develop positive relationships with all children based on their achievements and promote their general progress and well-being and participation in all aspects of school life.
- 4.2.** Demonstrate a positive approach to behaviour management, promoting high standards of behaviour and support the school's policies relating to attendance, punctuality, behaviour and equality of opportunity. Raise and discuss any growing concerns with senior leaders.
- 4.3.** Maintain a system of rewards and sanctions which is understood and appreciated by pupils and parents. Teach pupils the behaviours, attitudes and skills necessary to succeed at all stages of education.
- 4.4.** Have due regard for safeguarding and promoting the welfare of children and to follow the child protection procedures adopted by the Local Authority and the school's Child Protection and Safeguarding Policy.
- 4.5.** Implement a class code of conduct following appropriate consultation with pupils and relevant staff.



- 4.6. Support the wider work of the School within the local community and Friends of the School Committee.
- 4.7. Uphold the school's well-established links with the local community and cluster of schools, the LA and other external agencies.

5. PERFORMANCE MANAGEMENT AND PROFESSIONAL DEVELOPMENT

- 5.1. Engage actively with the annual performance management review process, in accordance with the school's policy.
- 5.2. Take a shared responsibility for your own continuing professional development by participating in a range of appropriate professional development opportunities, maintaining good practice and implementing changes in accordance with developments in theory and practice.
- 5.3. Participate in the school's in-house programme of CPD ensuring colleagues receive information and feedback on professional development activities undertaken.

6. SIGNATURES

This job description is current at the date below but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and grade.

Signed
(Teacher)

Signed
(Headteacher)

Dated
(Teacher)

Dated
(Headteacher)